

AQAR REPORT

2017-18

Bhangar Mahavidyalaya

Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

Bhangar Mahavidyalaya

1.2 Address Line 1

p.o.&p.s.-Bhangar

Address Line 2

24 paraganas (south)

City/Town

Bhangar

State

West bengal

Pin Code

743502

Institution e-mail address

bmv.college@gmail.com

Contact Nos.

9830968354, 03218270460

Name of the Head of the Institution:

Dr.Virvikram Roy

Tel. No. with STD Code:

03218270460

Mobile: 9830215482

Name of the IQAC Co-ordinator:

Madhumita Majumdar

Mobile:

9830331756

IQAC e-mail address:

bmviqac@gmail.com

1.3 NAAC Track ID(For ex. MHC OGN 18879)

WBG N12747

1.4 NAAC Executive Committee No. & Date:

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)07/RAR/18

1.5 Website address:

www.bhangarmahavidyalaya.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2014-15.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2006	5
2	2 nd Cycle	B	2.18	2015	5
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/04/2014

1.8 AQAR for the year (for example 2014-15)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2015-16 submitted to NAAC on 15-10-2016)

- i. AQAR _____11/12/2016_____ FOR 2015-16_____ (DD/MM/YYYY)
- ii. AQAR----- 14/12/2017----- FOR 2016-17
- iii. AQAR.....17/12/18.....FOR 2017-18

1.10 Institutional Status

University State Central emed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

The college is recognised by UGC

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	Men	Women
Urban	Rural <input type="checkbox"/> Tribal <input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Status	Grant-in-aid <input checked="" type="checkbox"/> C 2(f)	UG <input checked="" type="checkbox"/> 2B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (*for the Colleges*) : Calcutta University

1.13 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence NA

UGC-CPE NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

3

—

Non-Teaching Staff Students Alumni Others

2.122.12 Has IQAC received any funding from UGC during the year? Yes ✓

No

If yes, mention the amount

2012-2017
period

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution Level: 3; 1 Workshop

(ii) Themes

Bhasha Divas; Workshop : On Competitive exam awareness; Special Lecture By Academician: Prof. Nancy Wright ; Workshop on awareness on AIDS

2.14 Significant Activities and contributions made by IQAC

Seminars on the occasion of Independence Day, Women's Day and International Mother Tongue Day conducted. b. Health Camp organized c. World Yoga Day was conducted. E. Health camp and extension programme for the neighbouring people of college and students to check blood pressure, sugar test and eye test for free in collaboration with an NGO, SHIS. F. Gym membership for students initiated. G. Workshop on competitive exam awareness h. Placement opportunity workshop held.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Draw an academic calendar and mark special days on the calendar like Independence Day, 2. Women's Day, Rabindra Jayanti, International Mother Tongue Day 3. Conduct awareness campaign on Health 4. Seminars and debates to be organized 5. Organize Special Lecture by academicians of repute 6. Organize Library Day and pick the best Librarian 7. Organize an orientation and 'know your college' programme for students on the very first day of their college 8. Organize faculty exchange programme for faculty members 9. Conduct Parent-Teachers' 	<ol style="list-style-type: none"> 1. More Aqua guards have been installed to ensure clean and safe drinking water to the students (this is an achievement as the area where the college is located, it is arsenic prone). 3. Special lecture by eminent academician organized. 4. Parent- teacher meet organized at the end of mid-term exams of the college. 5. Up gradation of the college gym. 6. Orientation programme conducted for the students at the time of induction. 7. Internet facility provided in the staffroom and library. 8. Workshop conducted to grow awareness about competitive exams among students. 9. Free Health Camp organised 10. Annual College Fest and Freshers's Welcome 11. Annual Sports 12. Wi-fi facility in the smartrooms 13. Rain water conservation for gardening

<p>meeting</p> <p>10. Feedback from students</p> <p>11. Provide computer and Wi-Fi facility in the staffroom.</p> <p>12. Start computer course</p> <p>13. Workshop related to placement / competitive exams</p> <p>14. Work towards making the whole campus a wi-fi zone</p> <p>15. Competitive exam workshops to be held regularly</p>	<p>14. Practice – Save Electricity</p> <p>15. Maintain a no plastic zone</p> <p>16. Maintain a no ragging space</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ✓ No

Management Syndicate the iqac unit

Provide the details of the action taken

1. Innovations in curriculum design and transaction : a. This year the college is inducted into the CBCS system and we follow the syllabus as proposed by the Affiliated University. Ours is an affiliating college to the University of Calcutta, so the curriculum is designed by the University. The University conducts workshop where our teachers give in their inputs. At the college level, we conduct multiple choice question exams on relevant topics – this is part of our innovation within the curriculum design. We do this to abridge our students with the many competitive exams they will appear for in future. b. class seminars and special lectures are conducted by respective departments. c. all honours classrooms are smart classrooms and lectures are provided with audio-visual method. D. Wi-fi in smart classrooms e. Computer diploma course in collaboration with WEBEL started f. gym membership floated through the college website g. initiation of talks with Reliance- Jio, to make the campus a strong wi-fi zone are in the final stages. H. Competitive exam awareness workshops have been conducted.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	16+ Hons	200	0	0

	courses added to the existing pass courses			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others	Netaji open university functions in the campus for distance courses both at the undergraduate and post graduate courses in some			
Total	17	02		

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
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Semester	17 (CBCS)
Trimester	
Annual	14

1.3 Feedback from stakeholders* Alumni Parents Employers
 Students

(On all aspects)

Mode of feedback Online Manual Co-operating schools (for PEI) Employers provide their feedback in different forums and directly to the Principal.

**Please provide an analysis of the feedback in the Annexure (Annexure II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college follows university prescribed syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Sanskrits Hons and Maths Hons starts from this academic session 17-18.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	18	9	5		1 Principal

5

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	1					1		1	

2.4 No. of Guest and Visiting faculty and Temporary faculty

30 guest lecturers		
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There are also 8 contractual teachers and 7 part-time teachers.

2.5 Faculty participation in conferences and symposia: (approx.)

No. of Faculty	International level	National level	State level
Attended	5	10	3
Presented	5	10	3
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The College encouraged faculty members to have multiple choice question format exams in different subjects
2. **New Academic programmes initiated** (UG and PG): New courses in Sanskrit Honours and Maths Honours to start next year.

2.7 Total No. of actual teaching days during this academic year

227

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Class tests taken by respective departments, group discussion is encouraged

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

	01	00
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as member of Board of Study/Faculty/Curriculum Development workshop: 1

2.10 Average percentage of attendance of students

67

11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	789			610		77
BSC	92			80		86
BCOM	3			3		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: Teachers are regularly encouraged to participate in seminars, workshops. Various departments conduct education excursion. Smart class rooms have been installed in all honours department. The audio visual medium of education is now encouraged.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	1

Staff training conducted by the university	1
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	1	1		
Technical Staff	0	0	0	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging teachers to participate in seminars, workshops, conduct debates programmes for students, to bring out college wall magazines etc. Teachers also have given awareness lectures during NSS special 7 day camp. Intra-departmental activities like English and Bengali departments have come together to mark International mother tongue week. Faculty exchange through virtual classroom is encouraged (lecture on line exchange with other colleges).

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: NA

	Completed	On-going	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications: (approx..)

	International	National	Others
Peer Review Journals	3		
Non-Peer Review Journals		6	2
e-Journals	3		
Conference proceedings		3	2

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in
SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: Students have to do a compulsory project on environmental studies.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than</i>)				

<i>compulsory by the University)</i>				
Any other(Specify)				
Total	0			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books: approx

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: We are a college, so this is not applicable.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star
Scheme INSPIRE CE Any Other
(specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					
	Sponsoring agencies					

:0

3.12 No. of faculty served as experts, chairpersons or resource persons

(approx.)

3.13 No. of collaborations; None International National
Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Na

From Funding agency From Management of
University/College
Total

3.16 No. of patents received
this year

We are basically an arts
based college.

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research
fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution as co-guide
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution NA.

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled +
existing ones): Na for college level

JRF SRF Project Fellows
Any other

3.21 No. of students Participated in NSS events:

University level State level
International level National level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
International level National

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1. Placement awareness programme by putting up job opportunities on the notice board
- 2. Nature club is conscious about maintaining a clean garden- there are two adjacent garden being maintained, a clean pond
- 3. Safai Abhijaan in and around college by NSS Unit . 3 Heath Camp for students and people of the neighbouring area
- 4. Awareness Rally on AIDS by NSS Units
- 5. In collaboration with the NSS unit, the IQAC cell organised a workshop on awareness on AIDS. The NSS unit planted saplings in the college campaign.
- 6. Rain Water conservation

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.61 acres	0		
Class rooms	23	5	RUSA	50,00000
Laboratories	1			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		,		
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

KOHA software is installed in the library, making the library a digital venture. The college office is computerized. The finance package COSA has allowed the computerization of the accounts department and related issues. The admission process is fully online – from seeing the merit list to submitting fees, everything is online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24,084	100230	1078	4,0000 0	25,162	6,60,03 0
Reference Books	1500		18	4500	1518	10,60,0 30
e-Books	0					
Journals	4					
e-Journals	1	5400				
Digital Database	1	5700				
CD & Video	0					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	65	30	30	4	4	14	20	
Added	0							
Total	65							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Non-teacher staff is encouraged to work in the module of a computerised office. Internet connection is made available to teachers as well as non-teaching staff.

4.6 Amount spent on maintenance in lakhs :

- i) ICT
- ii) Campus Infrastructure and facilities
- iii) Equipments
- iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- a) Wall magazines are brought out by various departments
- b) Scholarships opportunities are made known to students
- c) Students welfare committee counsels students whenever needed
- d) Teachers counsel them on placement opportunities
- e) Heath Camp conducted for students

5.2 Efforts made by the institution for tracking the progression

The faculty members continually counsel students on various career matters.

Student feedback is taken

Academic sub-committee meetings are held regularly

Parents teachers meeting is held

Regular class tests in the honours department is held

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5347			

(b) No. of students outside the state

(c) No. of international students

No	%
2659	49

Men

No	%
2688	51

Women

Last Year						This Year					
General	SC	ST	OBC	Physical ly Challenged	Total	General	SC	S T	OBC	Physica lly Challenged	Total
2546	969	54	1697	0	5266	3216	904	62	11657	0	5347

Demand ratio 1:1 (Pass); 1:5 (Hons)

Dropout %: 11

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students counselling is done. The library now houses books competitive books for exams that the students at the undergraduate level can appear. Further a competitive coaching facility would be made available to students. Competitive exam workshops are conducted.

No. of students beneficiaries

2000

5.5 No. of students qualified in these examinations

NET

2

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

1

UPSC

Others

5.6 Details of student counselling and career guidance

The placement cell speaks to the students about career options, the books they can read. They are also counselled to beat the exam blues. Also during admission, teachers help desk guides them to choose from the available career options. Competitive exam workshops were held for students.

No. of students benefitted

2500 approx.

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	50

5.8 Details of gender sensitization programmes

Girl students are made aware of scholarship that they can avail to continue their studies. Woman's day posters were put up. There is a woman cell that is always open to helping the girl student in need. Separate common room for girls. This year the woman's day was celebrated. A ragging free zone is maintained.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level
International level

4

No. of students participated in cultural events

State/ University level National level
International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level
International level

Cultural: State/ University level National level
International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	290	49,790
Financial support from government	1200 + 2659 (received one time Kanyshree grant) @20,000	3729250
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 **Student organised / initiatives:** The college students along with the students union organise college freshers' welcome as well as a cultural day programme. They help to organise sports day in the college. The days like Independence day and language day is marked with their help.

Fairs : State/ University level National level
International level

Exhibition: State/ University level National level
International level

5.12 No. of social initiatives undertaken by the students :

5.13 **Major grievances of students (if any) redressed:** _____ The college has increased the number of classrooms. New books have been added in the library. Safe drinking water provided to students. Washrooms for boys and girls have been renovated. Gym facility for students as well as alumnus. More books added to the library.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

to create an all-round development of personality through value education
To reach out to the economically challenged students, those belonging to the minority communities and those still backward in thought as well as in expression

6.2 Does the Institution has a management Information System : No

The governing body is functional and active.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college abides by the curriculum built by the university. Question bank is maintained by respective departments.

6.3.2 Teaching and Learning

The CBCS system started in 2018, thus making some papers choice flexible for the college students. Educational excursion are undertaken, students exchange programme with other colleges. The geography department had undertaken a field trip. The Bengali, English, History department too have taken the initiative.

6.3.3 Examination and Evaluation

Apart from chalk and board method, class discussions, debates are encouraged. They are given marks on class tests.

6.3.4 Research and Development

Teachers are encouraged to go seminars and indulge in various activities that would help them to increase their knowledge quotient.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has more books added. Classrooms have been increased. aqua guard maintained. More library books procured. Projector machines have been acquired. The college is on its way to acquire a smart classroom.

6.3.6 Human Resource Management

Teachers are allowed to attend refreshers course and orientation course.

Teacher take extra classes to help students to cope with areas where they have doubts.

One of the teacher is a bursar.

One faculty member is the co-ordinator of the NSOU

At the time of admission, to cope with huge rush, teaching and non-teaching staff work to help the students.

6.3.7 recruits temporary guest faculty every academic year to deal with the teacher students healthy ratio.

6.3.8 Industry Interaction / Collaboration: NA

6.3.9 Admission of Students

Done through merit list for honours students

The cut percentage of admission is as put up by the university is followed.

6.4 Welfare schemes for	Teaching	Co-operative
	Non teaching	Co-operative
	Students	scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done: The academic sub-committee sits to analyse results after test examination and the departments keep a copy of the final results. Also full time teachers applying for promotion also have to submit an appraisal report that is marked by a committee for the career advancement of the teacher.

Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days? NA. The university declares the annual result. The college brings out the result of college conducted tests.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? NA

The academic that began in 2018 July introduced the CBCS System .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university allows the college to prepare the merit list for admission to the undergraduate course. The college conducts an annual test and thereafter send students for university exams. Guests teachers are recruited by the college and is endorsed by University nominated teacher and a body made specially conducting and ensuring for such appointments.

6.11 Activities and support from the Alumni Association

Books have given to needy students

6.12 Activities and support from the Parent – Teacher Association

The parents are informed of the performance of their wards and are encouraged to actively understand the child's progress in the college

6.13 Development programmes for support staff

Teachers attend refresher and orientation programmes

Non-teaching staff are being made computer literate

6.14 Initiatives taken by the institution to make the campus eco-friendly

A well maintained garden

Some medicinal herbs are grown

Keeps the campus pond clean

Effort to make the campus a no plastic zone

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Placement information put up on the notice board.
2. Subject combinations for honours subjects through the academic sub-committee, keeping in mind of the students of the respective honours departments.
3. Career counselling by teachers
4. Lecturers by distinguished academicians

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Draw an academic calendar and mark special days on the calendar like Independence Day,
Women's Day, Rabindra Jayanti, International Mother Tongue Day
- b) Conduct awareness campaign on Health and environment issues
- c) Seminars and debates to be organized
- d) Organize Special Lecture by academicians of repute
- e) Organize Library Day and pick the best Librarian
- f) Organize an orientation and 'know your college' programme for students on the very first day of their college
- g) Organize faculty exchange programme for faculty members
- h) Conduct Parent-Teachers' meeting
- i) Feedback from students
- j) Publish the interdisciplinary journal Excelsior
- k) Heath Camp for students.
- l) Competitive exam workshops to be conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Clean garden that adds to beauty of the college as well as helps to maintain a clean environment
2. Dedicated faculty working to give the students the best

****Provide the details in annexure (annexure need to be numbered as i, ii,iii) Annexure IV***

7.4 Contribution to environmental awareness / protection

village adaptation by NSS unit – they have campaigned about the need of sanitation. They have also undertaken safaiabhijan in the villages. Trees have been planted in the campus.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our strength according to our student feedback remain an extremely dedicated faculty

Clean campus

Notice boards where students are given information on exam schedule university as well as college exam

Dedicated and efficient NSS and NCC Unit

Workshops for competitive exams

Heath Camps

Our weakness

We need more classrooms

More computers

(the college has applied for necessary fund for the above)

We continue to trace on value education

Trace on equipping students through programmes for making them comfortable with competitive exams

Opportunity : The college fulfils the need of a large minority as well as backward classes students. Each student given as much personal care possible through counselling.

8.Plans of institution for next year

- a. Aqua guards have been installed to ensure clean and safe drinking water to the students (this is an achievement as the area where the college is located, it is arsenic prone.
- b. Wi-fi zone for the college
- c. Special lecture by eminent academician organized.
- d. Parent- teacher meet organized at the end of mid-term exams of the college.
- e. Partial up gradation of the college playground.
- f. More workshops to help students in competitive exams

Annexure I : Academic Calendar

Month	Activities
July	
August	Class tests in Honours Department
September	MCQ/ Debates in various departments
October	
November	Mid-term exams for all the three departments
December	
January	Test/ Sent Up examination for 3 rd year Annual special lecture
February	Test/ Sent Up examination for 2 nd year Women's Day Seminar
March	Test/ Sent Up examination for Ist year
April	
May	RabindraJayanti
June	University Exams

Annexure II

Feedback analysis

Annexure II

Students Feedback

The students in the feedback form are asked about their experience about teaching and the improvements thereof. They were also asked about infrastructure facilities.

The students expressed satisfaction with the teaching faculty but they talked of the need of books in library (more copies of some books), classroom. The demand of separate common room and its up keep looked after by the college.

A similar feedback was conducted on the alumni who in the feedback expressed a desire to work to help the college in various activities.

Based on the feedback from the students, it can be said, our strengths are:

- a) qualified and dedicated faculty
- b) healthy academic environment

- c) helpful and co-operative non-teaching staff
- d) class tests are regularly conducted by respective departments in the concerned subjects
- e) literary and cultural activities throughout the year
- f) green and clean campus
- g) Competitive exam workshops have been helpful.

Students want more books in the library and want introduction of new subjects

Parents have mentioned of the dedication of teachers

Teachers would want more reference books in the library

Alumni Body wishes to work more for college welfare and they continue give books to need to students.

Annexure IV

- A. The pond is regularly clear
- B. The garden is maintained with the help of the college garden.
- C. The herbal garden in the college is maintained by the NSS Units.